

CENTER TOWNSHIP SMALL CLAIMS COURT

OF

MARION COUNTY, INDIANA

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FILED

December 23, 2022

Center Township of Marion County
Brenda A. Roper, Small Claims Court

**STANDING ORDER REGARDING LITIGANT CHECK-IN FOR
COURT SESSIONS**

It has come to the attention of this Court that a policy for litigant check-in has not been formally noted.

THEREFORE, IT IS ORDERED THAT:

- 1) Litigants will check-in with a member of the court staff, either the courtroom manager or court clerk, upon entry into the courtroom.
- 2) Litigants will then be seated in the open gallery of the courtroom.
- 3) Standing is not permitted in the courtroom when the Court is in session.

So Ordered this 23rd day of December 2022.



**BRENDA A. ROPER, JUDGE
CENTER TOWNSHIP SMALL CLAIMS COURT
OF MARION COUNTY, INDIANA**