

SO YOU OWN A JUDGMENT AND WHAT DO YOU DO NOW?

*Send a copy of the judgment to the last known address of the judgment-debtor.

*Wait ten (10) days or more and file with the Court a procedure titled "Proceeding Supplemental".

There are different types of this procedure, they are as follows:

-Garnishment of wages.

You will need to know where the judgment-debtor is employed and the address of the employer. The fee to file this procedure is \$31.00

-Placing a hold on the judgment-debtor's bank account.

You will need to know where the judgment-debtor has a bank account and the address of the bank. The fee to file this procedure is \$31.00 plus a \$5.00 money order made out to the bank.

-What to do if you do not know where the judgment-debtor works or banks.

You may file to have the judgment-debtor ordered back into Court and have the judge interrogate them as to their employment status, bank accounts or any other assets they may have. The fee to file this procedure is \$18.00.

All of these procedures require an Order to Appear be sent to the judgment-debtor. The Order to Appear should be sent to the address where the original claim was served unless you have a new address for the judgment-debtor. If you have a new address for the judgment-debtor, have the Order to Appear sent to the new address.

YOU WILL NOT GET WAGES GARNISHED OR BANK ACCOUNTS ATTACHED UNLESS THE ORDER TO APPEAR HAS BEEN SERVED ON THE JUDGMENT-DEBTOR AT A NEW ADDRESS OR THE ADDRESS WHERE THE ORIGINAL CLAIM WAS SERVED.

It is helpful if you know the judgment-debtor's social security number. If you do not know the judgment-debtor's social security number you may still file a Proceeding Supplemental, however, some companies or banks may require you obtain the social security number of the judgment-debtor.

If you have any questions you may ask the Court staff for further assistance.